

**MINUTES OF MEETING OF THE REGULAR SESSION OF THE  
TOWN COUNCIL  
OF THE TOWN OF SMYRNA  
ON OCTOBER 8, 2024**

The Town Council of the Town of Smyrna, Rutherford County, Tennessee, met in regular session at 5:00 p.m. on October 8, 2024, at Town Hall with the Honorable Mayor Mary Esther Reed presiding.

The following individuals addressed the Council under citizens' comments:

Robert Stevens- 137 Laural Hill Drive, Smyrna "Lobbyist Contract"  
Lindsay Schultz- 220 Priest View Drive, Smyrna "Hurricane Relief"

Mayor Reed then called the meeting to order at 5:05 p.m. The invocation was led by Smyrna Police Department Chaplain, Jim Hunt, and the Pledge of Allegiance was led by Girl Scout Troop 167.

The roll was called by the Town Clerk and the following Town Council Members were present:

H.G. Cole  
Tim Morrell  
Steve Sullivan  
Racquel Peebles  
Vice-Mayor Marc Adkins  
Mayor Mary Esther Reed

Council Member Gerry Short was not present for this meeting.

**4. Approval or Correction of Minutes of the September 10, 2024 special-called and regular meetings of the Town Council and the September 26, 2024 special-called and workshop meetings of the Town Council.**

The Town Council first considered a motion by Vice-Mayor Marc Adkins to approve the minutes of the September 10, 2024 special-called and regular meetings of the Town Council and the September 26, 2024 special-called and workshop meetings of the Town Council. The motion was duly seconded by Council Member Tim Morrell. Following discussion, the motion was approved 6-0.

**5. Correspondence/Communications.**

There were no correspondence/communications to be presented to the Town Council at this time.

**6. Awards and Recognitions.**

Mayor Mary Esther Reed and the Town Council presented Director of Golf, Hal Loflin, with a retirement gift recognizing his thirty-one (31) years of dedicated service to the Town of Smyrna.

**7. Consent Agenda.**

The following Consent Agenda items were next presented for consideration by the Town Council:

- a. **Approval of the terms of, and authorization for the Mayor to execute, a grant contract with the Tennessee Department of Homeland Security relative to police department overtime pay and capital projects purchases.**
- b. **Approval of the terms of, and authorization for the Mayor to execute, a contract with Bonitz for removal and installation of new carpet in the golf course clubhouse.**
- c. **Approval of the terms of, and authorization for the Mayor to execute, a contract with KCI Technologies Inc to perform consulting services to optimize the payment processing of Cityworks transactions for Treasury.**
- d. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with Baseline Sports Construction, LLC, to resurface the basketball and pickleball courts at Lee Victory Recreation Park and Hilltop-Rosenwald Park.**
- e. **Approval of the terms of, and authorization for the Mayor to execute, a renewal agreement with JigSaw consulting firm to perform legislative updates and lobbying efforts on behalf of the Town of Smyrna.**
- f. **Approval of the terms of, and authorization for the Mayor to execute, Change Order #3 for the 1R Lift Station.**
- g. **Approval of the terms of, and authorization for the Mayor to execute, a three-year agreement with Environmental Systems Research Institute, Inc. for the utilities department GIS software.**
- h. **Approval of the terms of, and authorization for the Mayor to execute, a five-year agreement with Unifirst for uniforms.**
- i. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with Thomas & Hutton for the Reuse tank project.**
- j. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with S & W Contracting to install flashing yellow permissive arrow signals at intersections along Old Nashville Highway.**
- k. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with TDOT to allow the Town of Smyrna to access the SmartView+ cameras.**
- l. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with Southern Lighting and Traffic Systems for Centrac software maintenance.**

- m. Approval of the terms of, and authorization for the Mayor to execute, Amendment Number 2 with TDOT relative to the SR-266 (Sam Ridley Parkway), Intersection at Old Nashville Highway.**
- n. Approval of the terms of, and authorization for the Mayor to execute, the proposal with Gresham Smith for Survey and Conceptual Design for the Rock Springs Road at Old Nashville Highway Intersection Project.**

Following discussion, Consent Agenda items “a, e, f, and m” were removed for individual discussion and vote. At this time, Council Member Tim Morrell made a motion to approve and adopt the remainder of Consent Agenda items and to authorize the Mayor to execute said documents. Said motion was seconded by Steve Sullivan, and after further discussion, approved unanimously.

Upon further discussion of Consent Agenda item “a,” Council Member Steve Sullivan made a motion to approve and adopt this item. Said motion was seconded by Council Member H.G. Cole and subsequently approved unanimously.

Next, Consent Agenda item “e” was discussed individually. Council Member H.G. Cole made a motion to approve and adopt this item and to authorize the Mayor to execute said document. Said motion was seconded by Council Member Tim Morrell, and upon further discussion, approved 5-1 with Council Member Racquel Peebles voting against said item.

Next, Consent Agenda item “f” was discussed individually. Vice-Mayor Marc Adkins made a motion to approve and adopt this item and to authorize the Mayor to execute said document. Said motion was seconded by Council Member Tim Morrell, and upon further discussion, approved unanimously.

Next, Consent Agenda item “m” was discussed individually. Vice-Mayor Marc Adkins made a motion to approve and adopt this item and to authorize the Mayor to execute said document. Said motion was seconded by Council Member Tim Morrell, and upon further discussion, approved unanimously.

A copy of said documents referenced on the Consent Agenda are attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit “1”.

## **8. Old Business.**

- a. PUBLIC HEARING: Consideration of an Ordinance amending the Town's Stormwater Ordinance in order to comply with the new Tennessee Department of Environment and Conservation requirements.**

The Town Council next considered an Ordinance amending the Town's Stormwater Ordinance in order to comply with the new Tennessee Department of Environment and Conservation requirements.

At this time, Mayor Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke regarding said item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed.

Following discussion, Council Member Steve Sullivan made a motion to approve said Ordinance. The motion was duly seconded by Vice-Mayor Marc Adkins, and following further discussion, was approved 6-0.

A copy of said Ordinance, as approved, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "2." (Ordinance #24-32)

**b. PUBLIC HEARING: Consideration of an Ordinance relative to a Budget Amendment for FY '24-'25 for the Rock Springs Road Improvements from Mable Farms to Cooks Lane.**

The Town Council next considered on second and final reading of an Ordinance relative to a Budget Amendment for FY '24-'25 for the Rock Springs Road Improvements from Mable Farms to Cooks Lane.

At this time, Mayor Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke regarding said item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed.

Following discussion, Council Member Tim Morrell made a motion to approve said Ordinance on second and final reading. The motion was duly seconded by Council Member Steve Sullivan, and following further discussion, was approved 6-0.

A copy of said Ordinance, as approved, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "3." (Ordinance #24-33)

There were no further old business items for the Town Council to consider at this time.

**9. New Business:**

**a. Planning Commission Report:**

- 1. Consideration of an ordinance relative to the rezoning of Tax Map 33, Parcel 73.03, from R-3 with ESO to PRD with ESO requested by Janet Ibrahim Nasef. The property requested to be rezoned contains approximately 2.1 acres and is located on Rocky Fork Road.**

The Town Council next considered on first reading an Ordinance relative to the rezoning of Tax Map 33, Parcel 73.03, from R-3 with ESO to PRD with ESO requested by Janet Ibrahim Nasef. The property requested to be rezoned contains approximately 2.1 acres and is located on Rocky Fork Road. The recommendation of the Planning Commission was that the request be approved with the following condition:

- i. Revise the architectural elevations to show brick on the first floor for all four sides of the the structures.

Following discussion, Council Member Tim Morrell made a motion to approve said Ordinance on first reading. The motion was duly seconded by Vice-Mayor Marc Adkins, and following further discussion, was approved unanimously.

A copy of said Ordinance, as approved on first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "4." (Ordinance #24-35)

**2. Consideration of an ordinance relative to the rezoning of Tax Map 49G, Group F, Parcels 1.00, 2.00, 3.00, 4.00, 5.00, and 6.00, from R-1 to R-4 requested by Josh Newman. The properties requested to be rezoned contain approximately 5 acres and are located at 308-330 Chicken Pike.**

The Town Council next considered on first reading an ordinance relative to the rezoning of Tax Map 49G, Group F, Parcels 1.00, 2.00, 3.00, 4.00, 5.00, and 6.00, from R-1 to R-4 requested by Josh Newman. The properties requested to be rezoned contain approximately 5 acres and are located at 308-330 Chicken Pike. The recommendation of the Planning Commission was that the request be approved.

Following discussion, Council Member Tim Morrell made a motion to approve said Ordinance on first reading. The motion was duly seconded by Council Member Steve Sullivan. Following further discussion, the motion was approved unanimously.

A copy of said Ordinance, as approved on first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "5." (Ordinance #24-36)

**b. Consideration of an Ordinance to amend Municipal Code Title 12, Building and Utility Codes, Chapter 4 Mechanical Code.**

The Town Council next considered on first reading of an Ordinance to amend Municipal Code Title 12, Building and Utility Codes, Chapter 4 Mechanical Code.

Following discussion, Vice-Mayor Marc Adkins made a motion to approve said Ordinance on first reading. The motion was duly seconded by Council Member Tim Morrell, and following further discussion, was approved 6-0.

A copy of said Ordinance, as approved on first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "6." (Ordinance #24-34)

**c. Appointment of one (1) member to the Parks Board to serve an unexpired term ending in 2025.**

The Town Council next considered the appointment of one member to the Parks Advisory Board to serve an unexpired term ending in 2025.

Following discussion, Mayor Reed appointed Megan Dietsch to serve the unexpired term ending in 2025. Said appointment was confirmed unanimously.

There were no further New Business items to be considered by the Town Council.

**10. Other.**

**11. Status Reports.**

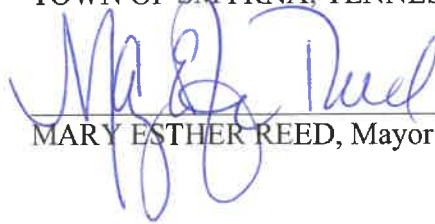
Finance Manager, Sierra Lowry presented Council with September State Shared Tax and September Local Sales Tax numbers.

**12. Announcements.**

Mayor Reed and other Council members, as well as Interim Town Manager & Town Attorney, Jeffrey L. Peach, recognized various Town employees for a job well done; spoke of attendance at various community events and also extended well wishes, congratulations and condolences to various individuals.

Without objection, the meeting was adjourned at 6:57p.m.

TOWN OF SMYRNA, TENNESSEE

  
\_\_\_\_\_  
MARY ESTHER REED, Mayor

ATTEST:

  
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AMBER HOBBS, Town Clerk